



St. Philomena's Catholic High School for Girls

Pound Street

Carshalton

**APPLICATION FOR 16-19 BURSARY FUNDS 2020 – 2021**

Please read St Philomena's 16-19 Bursary Fund Policy 2020-2021 before completing this form.

Applicant (Student) Details			
Surname:		Forename:	
Date of Birth:		Age on 1 <sup>st</sup> September 2020:	
Address:			
Postcode:			

**Level Required - Please tick (where eligible) which level of payment you are applying for:**

Level One – Identified vulnerable students eligible for £1,200.00 bursary	
I am in care	
I am a care leaver	
I am in receipt of Income Support or Universal Credit in my own right	
I am in receipt of both Employment Support Allowance and Disability Living Allowance or Personal Independence Payments in my own right	

Level Two – Identified students eligible for up to £800 discretionary bursary	
I am in receipt of Free School Meals	
My family's (where I live) total household income is less than £16,190.00 (including Benefits)	

Level Three – Identified students eligible for a discretionary bursary for specific educational purposes. This will not exceed £200.00.	
My total household income is more than £16,190.00 but less than £29,000 (including Benefits)	

I/We are the adult(s) mainly responsible for the young person applying to the fund		
	Adult 1	Adult 2
Surname/Family Name		
First Name		
Relationship to applicant		

<b>Total Household (Where I Live) Annual Income</b>	<b>Per Annum £</b>	<b>Types of eligible Evidence required</b>
Total earnings from paid employment		3 recent pay slips
Total income from self-employment		Recent Accounts
Total value of any benefits in kind from employer (company car, fuel etc)		P11d
Working Tax Credit		Tax Credit statement
Income Support/jobseekers allowance		Benefit statement
Income from savings and investments		Bank statements
Employment and support allowance		Benefit statement
Personal Independence Payments		Benefit statement
Child Tax Credit		Tax Credit statement
Child Benefit		Bank statements
Child Maintenance		Bank statements
Housing Benefit/Council Tax Benefit		Benefit statement
Income from property		Bank statements
Investments, dividends and trust income		Bank statements
Pensions		Pension statement
other Income		
<b>TOTAL</b>		

**Please add here any further information to support your application**

**or**

**If you are not eligible under the criteria above, please complete this section if you have other circumstances you would like us to take in to account**

### Intended spending of the 16-19 Bursary Fund Level 2 or Level 3

If your application for a 16-19 Bursary is successful, you are expected to spend your allocation on items which will **support your learning** in the Sixth Form. Please specify below what you would intend to purchase with your 16-19 Bursary allocation, with a brief explanation as to how it would support your learning. (The list below is not exhaustive, so you may specify alternative items in the "other" section)

Item	Cost	Reason
Textbooks		
Academic journal / magazine subscriptions		
Specialist equipment needed for a course		
Specialist clothing required for a course. Uniform (coats are not funded)		
Funding for school trips / visits		
The loan or purchase costs of a laptop or netbook or tablet computer		
Course-related computer software		
Travel required as part of your courses		
School meal provision (if not in receipt of Free school meals)		
Other... (specify)		
Other... (specify)		
Other... (specify)		
Other... (specify)		

### Declaration

I/We declare that the information we have given in support of this application is true and accurate and complete to the best of my/our knowledge and belief.

I/We understand that this information will **not** be shared with third party organisations.

I/We understand that non-attendance or non-compliance with the School's code of conduct may result in loss of financial support.

Applicant Name:

Signature:

Parent/Carer Name:

Signature:

Parent/Carer Name:

Signature:

Date:

Please ensure you have included **all** of the relevant **original** documents with your application – please tick all documents enclosed

<b>Checklist</b>	
Signed declaration	
Written confirmation of current or previous looked after status from the local authority. (Level 1 applications only)	
Enclosed 3 recent pay slips for each earner	
Enclosed 3 recent bank statements for all bank accounts	
P11d	
Pension Income	
Other Income	
Enclosed evidence of benefits:	
	Income support
	Tax credits
	Jobseekers Allowance
	Employment Support Allowance
	Disability Living Allowance
	Working Tax Credit
	Income Support/jobseekers allowance
	Income from savings and investments
	Employment and support allowance
	Personal Independence Payments
	Child Tax Credit
	Child Benefit
	Child Maintenance
	Housing Benefit/Council Tax Benefit

Please return this form along with supporting documentation to Reception in a sealed envelope marked for the attention of the Business Manager.

<b>Bursary Awards Panel Only</b>			
Date Application Received		Supporting documentation provided, photocopied and returned	
Date Application Reviewed		Level of Bursary Agreed	
Authorised By		Signature	